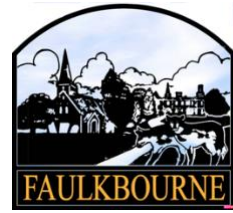


WHITE NOTLEY & FAULKBOURNE PARISH COUNCIL

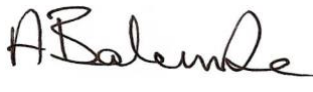


Clerk: Angela Balcombe
6 Shires Close, Great Notley,
Braintree, Essex CM77 7FT

Tel: 01376 550927
E-mail: angiebalc@aol.com



Councillors are hereby summoned to attend a meeting of White Notley and Faulkbourne Parish Council which will be held at **Faulkbourne Village Hall on Tuesday 23 April 2024 at 7.30pm** for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  DATE: **16 April 2024**
*THE PRESS AND THE PUBLIC
ARE CORDIALLY INVITED TO ATTEND*

AGENDA

24/39. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

24/40. MINUTES OF THE LAST MEETING.

To approve the minutes of 26 March 2024 as a correct record of events.

24/41. PROGRESS CHECK / ACTION PLAN.

To receive an update on any actions from the last meeting.

24/42. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Personal and Prejudicial Interests, or Personal Interests relating to items on the agenda.

24/43. PUBLIC FORUM.

There will be 15 minutes available for public question time.

24/44. REPORTS.

- **County Councillor Report.**
- **District Councillor Report.**

Community Speed Watch/SID Report.

24/45. FINANCE.

102375 £34.32 James Todd & Co Ltd (Payroll)
102376 £TBA A Balcombe (Salary/PAYE/Office Expenses)
102377 £209.92 EALC (Annual Subscription)
102378 £59.70 RCCE (Annual Subscription)
102379 £TBA Braintree District Council (Community Transport)
102380 £693.41 Clear Insurance Management Ltd (Annual Insurance Premium)
D/D £53.28 A & J Lighting Solutions (Lighting Maintenance)
D/D £111.09 npower Business Solutions (Electric Supply Streetlighting)

24/46. ACCOUNTS YEAR ENDING 2023/24.

As the annual expenditure/income does not exceed £25,000.00 the Council are able to declare themselves exempt from an external audit.

The year-end accounts for 2023/24 to be approved and the Certificate of Exemption to be signed by the Chairman and Clerk.

The Chairman and Responsible Financial Officer to sign:

- (i) Annual Governance Statement.
- (ii) Accounting Statements.

24/47. CORRESPONDENCE TO NOTE.

Playsafety Ltd - the annual safety inspection is booked to take place in May.

24/48. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

24/49. MEETING DATES 2024.

28 May (Annual Meetings), 25 June, 23 July (Faulkbourne), 24 September, 22 October (Faulkbourne), 26 November (Budget Meeting), 17 December.

All meetings are on the fourth Tuesday of the month at 7.30pm except December's meeting which is a week earlier.

CLOSE OF MEETING.