



WHITE NOTLEY AND FAULKBOURNE PARISH COUNCIL

Clerk to the Council – Angela Balcombe
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MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON TUESDAY 17 MAY 2011 AT WHITE NOTLEY VILLAGE HALL AT 7.30 PM.

Present: Cllrs: Bright, Desmond, Fraser, Hardy, Harrison, McKoy, and Wagstaff.
In the Chair: Cllr Bright.
Clerk: Angela Balcombe.
Also present: 3 members of the public, PCSO Nikki Doubleday and PC Jason Corrigan.

11/60. ELECTION OF CHAIRMAN.

Cllr Bright was nominated as Chairman.

Proposed: Cllr Hardy. Seconded: Cllr McKoy. All agreed

There being no further nominations, Cllr Bright was duly elected Chairman. Cllr Bright signed the Declaration of Acceptance of Office of Chairman.

11/61. ELECTION OF VICE-CHAIRMAN.

Cllr Daniels was nominated as Vice-Chairman.

Proposed: Cllr Bright. Seconded: Cllr Hardy. All agreed.

There being no further nominations, Cllr Daniels was duly elected Vice-Chairman.

11/62. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Daniels and Galione.

11/63. MINUTES OF THE LAST MEETING.

The minutes of 26 April 2011 were approved as a correct record of events.

Proposed: Cllr Wagstaff. Seconded: Cllr Desmond. All agreed.

11/64. PROGRESS CHECK.

Bus route – the bus will follow the new route from 4 July.

11/65. DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

Register of Interests – Councillors were reminded that they must complete a Register of Financial and Other Interests within 28 days of becoming a councillor.

11/66. PUBLIC FORUM.

Station Road – ECC had replied to a resident regarding criteria for further traffic calming measures. Thanks were noted to the Parish Council and District Cllr Galione for their support. There is a broken reflector on the bridge (village end) that needs replacing.

Speed Indicator Device – although there is still a speeding problem in The Street, early indications show that Community Speed Watch has had an effect and does seem to have helped. A new volunteer is needed to change

the battery and Cllr Fraser offered to take this on. Mr Bright offered to continue to download and present the data.

EX-AGENDA.

- **Police/ PCSO Report.** PC Corrigan offered to help with speed checks in the areas where CSW is not safe for volunteers. Neighbourhood policing is to remain however there may be other changes. Generally quiet with no incidents to note.
- **District Councillors Report.** Apologies were received from Cllr Galione.

11/67. COMMUNITY SPEED WATCH.

The police explained why Station Road was not a safe place for CSW as it should be done where there is a paved area, a health and safety check will need to be done and PC Paul Logan will need to be contacted before a decision is made. Various issues were raised around the CSW, it was agreed to hold the next meeting in the Village Hall, the Parish Council will pay for the hire of the hall for this purpose.

11/68. YEAR-END ACCOUNTS ~ 31 MARCH 2011

The year-end accounts were approved by the Council.

Proposed: Cllr Bright. Seconded: Cllr McKoy. Unanimously agreed.

The Annual Return was completed and signed by both the Chairman and Clerk.

11/69. INSURANCE REVIEW.

The Councils insurance provision for 2011/12 was reviewed and it was agreed to sign up for the three year long term agreement at a discounted price.

11/70. FINANCE.

The following cheques were approved for payment and signed:

101490 £335.08 A Balcombe (Salary £304.66, Office Expenses £24.66, Postage £5.76)

101491 £50.64 A & J Lighting Solutions (Lighting Maintenance)

101492 £8.75 White Notley Village Hall (Hire)

101493 £76.00 P Underwood (Play Area)

101494 £6.37 Konica Minolta Business Solutions (P/copying)

101495 £29.00 CPRE (Annual Subs)

D/D £44.04 E-on (Street-lighting – supply April)

11/71. APPOINTMENT OF REPRESENTATIVES TO AREAS OF INTEREST.

Braintree Association of Local Councils	Angela Balcombe (Clerk)
Community Speed Watch (CSW)	Cllr Desmond
Essex Association of Local Councils	Angela Balcombe (Clerk)
Finance (Internal Control Measures)	Cllr Hardy
Footpaths	Cllrs Desmond & Wagstaff
Health	Sue Hood
Planning	Cllrs Desmond, Fraser & McKoy
Police	Cllr Daniels
School Governor	Miss Jennifer Abel

Speed Indicator Device (SID)	Cllrs Bright, McKoy & Mr Bright
Transport	Cllrs Bright, Daniels & Galione
Tree Wardens	Cllrs Fraser & Wagstaff
Village Hall Committee	Cllr McKoy
Victoria County History of Essex	Cllrs Hardy & Harrison

11/72. EALC TRAINING COURSES.

Roles and Responsibilities – Wednesday 22 June, cost £40.00.

Budget and Precept – Thursday 30 June, cost £40.00.

Councillor Training Day 1 – Thursday 16 June, cost £60.00.

11/73. NEWSLETTER.

Cllr Bright presented the new rota for delivery.

11/74. SUMMER PLAY SCHEME.

The Play Scheme will be held at White Notley School Hall on the first four Tuesdays in August.

11/75. PLAY AREA.

The play area needs strimming and there is a problem with bird poo, it is hoped that residents that use it will clean it. A new bench is needed, Cllr Wagstaff to organise.

11/76. GENERAL CORRESPONDENCE TO NOTE.

ECC – request for information relating to community care services.

White Notley School – thank you letter for the Parish Councils ‘generosity in financially and practically supporting the Royal Wedding Street Party.

Residents e-mail – complaint about election promotional material, this had also been brought to the attention of the District Council who advised that it was a police matter should it be taken further.

11/77. REPRESENTATIVES COMMENTS / REPORTS.

Noted.

11/78. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Thanks were noted to Keith McKoy for all his work during his time as a Parish Councillor.
- Problem with dog fouling by the alley near the school.
- Water at allotments – Anglian Water are still looking at the water pressure but the water supply should soon be on.
- Second stile near waterworks needs repairing.
- Street-light opposite no. 38 is flashing.

11/79. DATE OF THE NEXT MEETING.

The next meeting will be held on **Tuesday 28 June 2011**, 7.30pm at White Notley Village Hall. Apologies were received from Cllr Daniels for this meeting.

THE MEETING CLOSED AT 9.12 PM

SIGNED (CHAIRMAN):

DATE: