



**WHITE NOTLEY AND FAULKBOURNE PARISH COUNCIL**

*Clerk to the Council – Angela Balcombe  
6 Shires Close, Great Notley, Braintree CM77 7FT  
Tel: 01376 550927 E-mail: Angiebalc@aol.com*



**MINUTES OF THE ANNUAL MEETING OF WHITE NOTLEY AND FAULKBOURNE  
PARISH COUNCIL HELD ON TUESDAY 19 MAY 2015  
AT WHITE NOTLEY VILLAGE HALL AT 7.45 PM.**

**Present:** Cllrs: Bright, Daniels, Galione, L Harrison, & Wagstaff.  
**In the Chair:** Cllr Bright.  
**Clerk:** Angela Balcombe.  
**Also present:** One member of the public.

***Prior to the start of the meeting all councillors signed their Declaration of Acceptance of Office as Parish Councillors, which was witnessed and countersigned by the Clerk.***

**15/39. ELECTION OF CHAIRMAN.**

Cllr L Harrison proposed Cllr Bright as Chairman, this was seconded by Cllr Galione and unanimously agreed. There being no further nominations Cllr Bright was duly elected Chairman for 2015/16.

**The Chairman signed the Declaration of Acceptance of Office of Chairman.**

**15/40. ELECTION OF VICE-CHAIRMAN.**

Cllr Galione proposed Cllr Daniels as Vice-Chairman, this was seconded by Cllr Wagstaff and unanimously agreed. There being no further nominations Cllr Daniels was duly elected Vice-Chairman for 2015/16.

**15/41. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr J Harrison.

**15/42. MINUTES OF THE LAST MEETING.**

The minutes of 28 April 2015 were signed as a correct record of events.

**Proposed: Cllr Daniels. Seconded: Cllr Wagstaff. All agreed.**

**15/43. PROGRESS CHECK.**

No matters raised.

**15/44. CO-OPTION OF PARISH COUNCILLORS.**

Following the elections there are currently three vacancies for the White Notley Ward.

**15/45. DECLARATION OF INTERESTS.**

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared. Councillors were reminded to check their Registers are up to date or to complete a new Register within 28 days.

**15/46. PUBLIC FORUM.**

No matters were raised.

**15/47. REPORTS.**

**District Council.** Apologies were received from District Cllr D Bebb who was out of the country.

**County Council.** Apologies were received from Cllr Abbott.

**Police** – regular emailed reports are received and circulated.

**15/48. FINANCE.**

**The following cheques were approved for payment and signed:**

101776 £289.83 A Balcombe (Salary/Office Expenses £289.83)

101777 £10.00 White Notley Village Hall (Hire)

101778 £58.20 Acumen Wages Service (Year-end filing £36.00, April Salaries £22.20)

101779 £279.36 Braintree District Council (Hire Refuse Vehicle)

101780 £36.00 CPRE (Annual Subs.)

101781 £471.78 Aon UK Ltd (Annual Insurance Premium)

101782 £300.00 B Bright (Play Scheme)

D/D £44.32 E-on (Street-lighting)

D/D £53.28 A & J Lighting Solutions (Lighting Maintenance)

**15/49. YEAR-END ACCOUNTS AND ANNUAL RETURN.**

The year-end accounts 31 March 2015 were approved and the Annual Governance Statement completed and signed.

**Proposed: Cllr L Harrison. Seconded: Cllr Bright. All agreed.**

**15/50. ANNUAL INSURANCE RENEWAL.**

Renewal is due on the 1 June 2015. For one year the cost is: £495.49, a saving of 5% can be made if the Council agrees to a three year contract, cost: £471.78. It was unanimously agreed to sign up to a three year contract.

**15/51. DIFIBRILLATOR.**

No further news on a location – next agenda.

**15/52. GENERAL CORRESPONDENCE TO NOTE.**

None.

**15/53. REPRESENTATIVES COMMENTS / REPORTS.**

There were no reports.

**15/54. APPOINTMENT OF REPRESENTATIVES.**

Braintree Association of Local Councils (BALC)	Angela Balcombe (Clerk)
Community Speed Watch (CSW)	Cllrs Bright & L Harrison and Linda Desmond
Defibrillator	
Essex Association of Local Councils (EALC)	Angela Balcombe (Clerk)
Finance (Internal Control Procedures)	L Harrison
Footpaths	Cllrs J Harrison & Wagstaff
Health	
Planning	Cllr Galione & Wagstaff
Play Area	Cllr J Harrison
Police/Neighbourhood Watch	Cllr Daniels
Speed Indicator Device (SID)	Cllrs Bright, J Harrison, Wagstaff and Mr Bright
Transport	Cllrs Bright & Daniels

Tree Wardens	Cllrs J Harrison & Wagstaff
Village Hall Committee	L Harrison

**15/55. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

No matters were raised.

**15/56. MEETING DATES 2015.**

All meetings are on the fourth Tuesday of every month at 7.30pm except December's meeting which is a week earlier. Meetings are held at either White Notley or Faulkbourne Village Hall.

23 June, 28 July, 25 August, 22 September, 27 October, 24 November, 15 December.

***THE MEETING CLOSED AT 8.46 PM***

SIGNED (CHAIRMAN):

DATE: