



**WHITE NOTLEY AND FAULKBOURNE
PARISH COUNCIL**

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**MINUTES OF THE ANNUL MEETING OF WHITE NOTLEY AND FAULKBOURNE
PARISH COUNCIL HELD ON TUESDAY 22 MAY 2018
AT WHITE NOTLEY VILLAGE HALL AT 8.30 PM.**

Present: Cllrs: Bright, Daniels, Fisher, Galione, Guy, L Harrison, N Harrison,
Smith & Wagstaff.
In the Chair: Cllr Bright.
Clerk: Angela Balcombe.
Also present: County Cllr Abbott.

18/78. ELECTION OF CHAIRMAN.

Cllr N Harrison proposed Cllr Bright as Chairman, this was seconded by Cllr Smith and unanimously agreed; Cllr Bright was therefore elected Chairman for 2018/19.

- **The Chairman signed a Declaration of Acceptance of Office of Chairman.**

18/79. ELECTION OF VICE-CHAIRMAN.

Cllr N Harrison proposed Cllr Daniels as Vice-Chairman, this was seconded by Cllr L Harrison and unanimously agreed; Cllr Daniels was therefore elected Vice-Chairman for 2018/19.

18/80. APOLOGIES FOR ABSENCE.

There were no apologies.

18/81. MINUTES OF THE LAST MEETING.

The minutes of 24 April 2018 were approved as a correct record of events.

Proposed: Cllr Daniels. Seconded: Cllr L Harrison. All agreed.

18/82. PROGRESS CHECK.

Parking on the Greensward in Vicarage Avenue – the Clerk will contact Greenfields.

18/83. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

Councillors were reminded to check that their Registers of Interest are up to date. Any changes must be made within 28 days of the change. The Registers are published on the District Council website:

<http://braintree.cmis.uk.com/braintree/ParishandTownCouncils.aspx>

18/84. PUBLIC FORUM.

There were no members of the public present.

18/85. REPORTS.

District Council – apologies were received from Cllr Bebb.

County Council – Cllr Abbott gave a brief report of County matters and informed the Council that Cllr Kevin Bentley now has responsibility for Highways. The Council wished to thank Highways for the work they have done.

18/86. PLANNING.

Application No: 18/00583/OUT. Application for Outline Planning Permission with some matters reserved - Demolish Dutch Barn (with Planning Permission for Conversion into Two Dwellings) and Construct Pair of Semi-Detached, Two-storey Houses, Lay Out Parking and Amenity Areas, Including Change of Use of Agricultural Land to Domestic Garden, Widen Track, Alter Site Access to Church Hill, Grade Adjacent Field to Form Driver Visibility Splay, Form Passing Place, 2 x Turning Heads and Bin Standing Area, and Alter Ground Levels (Means of Access and Layout Submitted for Agreement)

Location: Land adjacent Stanfield Meadow, Vicarage Avenue, White Notley. No comments were made.

18/87. RENEWAL OF INSURANCE.

BHIB Insurance Brokers have been recommended by the National Association of Local Councils to replace AON. BHIB have negotiated a reduction on last year's premium of £523.53 to £464.40 for 2018/19.

18/88. FINANCE.

The following cheques were approved for payment and signed:

101978 £323.23 A Balcombe (Salary/Office Expenses - May)

101979 £11.25 White Notley Village Hall

101980 £30.00 James Todd & Co (April Salaries)

101981 £316.20 Braintree District Council (Hire Refuse Vehicle)

101982 £30.00 J & M Landscapes (Grass Cutting)

101983 £300.00 B Bright (Play Scheme)

101984 £464.40 BHIB Insurance (Annual Premium)

D/D £83.46 E-on (Street-lighting)

D/D £53.28 A & J Lighting Solutions (Lighting Maintenance)

18/89. YEAR-END ACCOUNTS.

The accounts for the year ending 31 March 2018 were approved by the Council.

Proposed: Cllr L Harrison. Seconded: Cllr Daniels. All agreed.

The Chairman and Responsible Financial Officer signed the Certificate of Exemption from External Audit stating that the Council's gross income/expenditure did not exceed £25,000. The Chairman and Responsible Financial Officer also signed the Annual Governance Statement and the Accounting Statements.

18/90. CORRESPONDENCE.

18/91. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Contact Greenfields re grass cutting.
- Representatives – next agenda.
- Draft questionnaire/survey/Facebook Page.
- Bulb planting/sites – next agenda.
- Litter picking equipment to be purchased.
- Agreed to find sponsors for this year's Christmas tree.

18/92. MEETING DATES 2018.

24 July (Faulkbourne), 25 September, 23 October (Faulkbourne), 27 November, 18 December.

All meetings are on the fourth Tuesday of every month at 7.45pm except December's meeting which is a week earlier.

THE MEETING CLOSED AT 9.40 PM

SIGNED (CHAIRMAN):

DATE: