



**WHITE NOTLEY AND FAULKBOURNE
PARISH COUNCIL**

*Clerk to the Council – Angela Balcombe
6 Shires Close, Great Notley, Braintree CM77 7FT
Tel: 01376 550927 E-mail: Angiebalc@aol.com*



**MINUTES OF THE ANNUAL MEETING OF WHITE NOTLEY AND FAULKBOURNE
PARISH COUNCIL HELD ON TUESDAY 28 MAY 2019
AT WHITE NOTLEY VILLAGE HALL AT 8.15 PM.**

Present: Cllrs: Bright, Daniels, Fisher, Guy, L Harrison & Smith
In the Chair: Cllr Bright.
Clerk: Angela Balcombe.
Also present: 1 member of the public.

*Prior to the start of the meeting, all councillors signed the
Declaration of Acceptance of Office.*

19/22. ELECTION OF CHAIRMAN.

Cllr Harrison proposed Cllr Bright as Chairman, this was seconded by Cllr Daniels therefore Cllr Bright was elected Chairman for 2019/20.

- **The Chairman, Cllr Bright signed the Declaration of Acceptance of Office of Chairman.**

19/23. ELECTION OF VICE-CHAIRMAN.

Cllr Smith proposed Cllr Daniels as Vice-Chairman, this was seconded by Cllr Harrison therefore Cllr Daniels was elected Vice-Chairman for 2019/20.

19/24. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Bentley. It was agreed that Cllr Bentley could sign the Declaration of Acceptance of Office at the next meeting.

19/25. MINUTES OF THE LAST MEETING.

The minutes of 23 April 2019 were approved as a correct record of events.
Proposed: Cllr Harrison. Seconded: Daniels. Cllr All agreed.

19/26. PROGRESS CHECK.

Defibrillator – just awaiting the cabinet ready for installation.

Broadband – Cllr Guy gave an update on progress, broadband speed should improve slightly in White Notley soon.

19/27. CO-OPTION OF PARISH COUNCILLORS.

Cllr Bright proposed Jeremy Fisher as Parish Councillor, this was seconded by Cllr Daniels and unanimously agreed.

- Cllr Fisher signed the Declaration of Acceptance of Office and was welcomed to the meeting.

Cllr Bright proposed Dave Philips as Parish Councillor, this was seconded by Cllr Harrison and unanimously agreed. It was agreed that Cllr Philips could sign the Declaration of Acceptance of Office at the next meeting.

19/28. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

All Councillors must complete a Register of Interests within 28 days of becoming a Councillor and return it to the Monitoring Officer at Braintree District Council.

19/29. PUBLIC FORUM.

No matters were raised.

19/30. REPORTS.

District Council – apologies were received from Cllr Bebb.

County Council – apologies were received from Cllr Abbott. An emailed report was received. Cllr Abbott will continue to support the Parish Council and residents in efforts to secure lower speeds and better road safety throughout the villages. The Local Highways Panel continues to be the forum for discussion of local schemes, the next meeting is on Thursday 20 June, 7.30pm at BDC offices.

Cllr Abbott thanked Cllr Margaret Galione for her many years of service and work on the Parish Council and previously at BDC.

19/31. ACCOUNTS YEAR ENDING 2018/19.

The accounts for the year ending 31 March 2019 were approved by the Council.

Proposed: Cllr Guy. Seconded: Cllr Harrison. All agreed.

The Chairman and Responsible Financial Officer/Clerk signed the relevant pages of the Annual Return:

- (i) Certificate of Exemption 2018/19 stating that the gross income/expenditure did not exceed £25,000.
- (ii) Annual Governance Statement.
- (iii) Accounting Statements.

19/32. FINANCE.

The following cheques were approved for payment and signed:

102048 £372.43 A Balcombe (Salary/Office Expenses – May)

102049 £11.25 White Notley Village Hall (Hire)

102050 £30.00 Faulkbourne Village Hall (Hire)

102051 £59.50 Braintree District Council (Community Transport)

102052 £324.00 Braintree District Council (Hire Refuse Vehicle)

102053 £82.20 Playsafety Ltd. (RoSPA Inspection)

102054 £459.17 BHIB Ltd (Insurance Premium)

102055 £300.00 B Bright (Play Scheme Equipment)

D/D £106.46 E-on (Street-lighting)

D/D £53.28 A & J Lighting Solutions (Lighting Maintenance)

19/33. STAND PIPE FOR THE CHURCH.

Next agenda – water is supplied to the allotments by BDC

19/34. APPOINTMENT OF REPRESENTATIVES.

To be agreed at the next meeting.

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| Community Speed Watch | |
| Essex Association of Local Councils | Angela Balcombe (Clerk) |
| Health & Wellbeing | |
| Footpaths | Cllr Guy |
| Planning | Cllr Guy |
| Play Area | |
| Speed Indicator Device (SID) | |
| Transport | |

19/35. CORRESPONDENCE.

None.

19/36. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

Newsletter – next agenda

19/37. MEETING DATES 2019.

25 June, 23 July (Faulkbourne), 24 September, 22 October (Faulkbourne),
26 November, 17 December.

All meetings are on the fourth Tuesday of the month at 7.45pm except December's meeting which is a week earlier.

THE MEETING CLOSED AT 20.38 PM

SIGNED (CHAIRMAN):

DATE: